**China Scholarship Council**

**How do I apply for a PhD at the Université Libre de Bruxelles – ULB ?**

**1. By the end of 2016**

I contact a potential supervisor/a director of a research center and I explain my PhD project.

**2. By the end of January 2017**

After my project has been approved by a Professor who agrees to supervise my PhD, I clarify and specify with him/her my PhD topic, the composition of my supervisory committee, etc.

Please note that a supervisor is always free to choose whether to accept or decline the request to supervise a PhD thesis.

**3. From 15 January 2017 to 15 February 2017**

I fill in the online application form. I print it, I ask my supervisor to sign it and I sign it (the supervisor can send me a scan of the form with their signature that I print in order to sign it). I send the form in hard copy to Ms Carine Faniel (Registration Office) by 15 February 2017 at the latest with all the required documents and I inform her that I am applying for a CSC scholarship.

**4. By 20 March 2017**

I am informed by the ULB about the result of my admission request (acceptance/refusal).

**5. By 20 March 2017**

If my application request for a PhD at ULB was successful, ULB sends a copy of my admission letter to the CSC.

**6. By 5 April 2017**

If my application request for a PhD at ULB was successful, I apply for a CSC scholarship.

**7. May 2017**

If I am selected by the CSC, I get an acceptance letter from the CSC.

As soon as I am informed of my acceptance, I apply for the relevant visa.

**8. May 2017 (for double degree only)!!! Please refer to the back of this page about double degree**

After I have received the CSC/ULB acceptance letter, I contact Ms Helene KITSOPOULOS, from the Research Administration Office, in order to draw up a formal Double Degree agreement between ULB and my university in China.

**9. From 25 June 2017**

I complete my registration for the PhD at ULB following the information sent by Ms Carine Faniel.

**10. 15 September 2017**

I start my PhD at ULB!

URL: <http://www.ulb.ac.be/phd>

**Contacts ULB**

**Call CSC Admissions/Registrations Double Degree PhD**

Yuan Feng Carine Faniel Helene Kitsopoulos Bibiane Fréché

DRE/International Office DE/ Registration Office DR/ Postgraduate Office DR/Postgraduate Office

[yuan.feng@ulb.ac.be](mailto:yuan.feng@ulb.ac.be) [carine.faniel@ulb.ac.be](mailto:carine.faniel@ulb.ac.be) [helene.kitsopoulos@ulb.ac.be](mailto:helene.kitsopoulos@ulb.ac.be) [bibiane.freche@ulb.ac.be](mailto:bibiane.freche@ulb.ac.be)

**Information about Double Degree**

Please note that “Double Degree” at ULB is different from “Joint PhD” in China.

**Joint PhD** in China means a Chinese candidate already enrolled in a Chinese university’s PhD program comes to ULB to have maximum two years of training, without the perspective of obtaining the PhD degree from ULB at the end of research.

**Double Degree** means that the candidate is enrolled both at ULB and his/her home university in China. The two universities will both supervise the candidate’s research. The final dissertation will be written in English, and the public defense will be also in English. The candidate will obtain one Phd degree from ULB and one PhD degree from his or her home university in China. A personalized Double Degree agreement will be signed to specify the research title, the research arrangement between the two universities.